

06 Safeguarding children, young people and vulnerable adults procedures

06.6 Incapacitated parent/carers

Incapacitated refers to a condition which renders a parent/carers unable to take responsibility for their child; this could be at the time of collecting their child from the setting or on arrival. Concerns may include:

- appearing drunk
- appearing under the influence of drugs
- demonstrating angry and threatening behaviour to the child, members of staff or others
- appearing erratic or manic

Informing

- If a member of staff is concerned that a parent/carers displays any of the above characteristics, they inform the designated lead as soon as possible.
- The designated lead assesses the risk and decides if further intervention is required.
- If it is decided that no further action is required, a record of the incident is made on form 06.1b Safeguarding incident reporting form.
- If intervention is required, the designated lead speaks to the parent in an appropriate, confidential manner.
- The designated lead will, in agreement with the parent/carers, use emergency contacts listed for the child to ask an alternative adult to collect the child.
- The emergency contact is informed of the situation by the designated lead and of the setting's requirement to inform social care of their contact details.
- The designated officer is informed of the situation as soon as possible and provides advice and assistance as appropriate.
- If there is no one suitable to collect the child social care are informed.
- If violence is threatened towards anybody, the police are called immediately.
- If the parent/carers takes the child from the setting while incapacitated the police are called immediately and a referral is made to social care.

Recording

- The designated lead completes 06.1b Safeguarding incident reporting form and, if social care were contacted, 06.1c Confidential safeguarding incident report form is completed too. If police were contacted, 06.1c Confidential safeguarding incident report form should also be copied to the Committee Officers and the Designated Officer.
- Further updates/notes/conversations/ telephone calls are recorded.